

Board Meeting Minutes

Tues, June 18, 2024

The Board of Trustees of the Polk County Library met in session on Tuesday, June 18th at 5:30 pm at the Polk County Library, Bolivar, MO. Those present were LeeAnn Clark, Ed Kurtz, Kaye Eversoll, Verna Haun, and Mari Woosley. Also present were Colleen Knight, PCL Director, and Tiffany Taylor, PCL Assistant Director.

Ms. Clark called the meeting to order at 5:30 pm.

Ms. Eversoll made a motion to approve the agenda; Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

The minutes from the previous meeting were reviewed. A few corrections were noted. Ms. Eversoll moved that the minutes be approved as corrected. Ms. Woosley seconded the motion. All members voted in favor. **Motion carried.**

The monthly financial reports and bills were examined by the Board. Ms. Eversoll moved that the bills and financial reports be approved as presented. Ms. Woosley seconded. All members voted in favor. **Motion carried.**

Ms. Madison Moore from KPM, CPAs presented the results of the FY23 audit. The Library received an unmodified opinion or clean audit.

Ms. Knight gave the Director's Report. Ms. Knight reported that Mr. Kurtz and Ms. Woosley had been reappointed by the Polk County Commissioners to another 4-year term.

Ms. Knight experimented with a new way of reporting library statistics, focusing on total library use instead of individual statistics. Total library use is considerably above FY23 numbers. There was record number of attendances to Bolivar's programs in May.

In facilities news, Humansville still has small roof leak; TaylorMade Roofing made more repairs. Fair Play's HVAC needed a new blower motor, and Morrisville's HVAC also went down requiring a new thermostat.

In staffing news, Lydia Abbot has moved to full-time but will not be accepting the health insurance. Interviews are underway for a part-time position at Bolivar.

Ms. Knight also reported on changes to the building insurance rates and coverage.

Ms. Taylor gave an update on grants. The Technology Mini Grant's final report has been filed. The Spotlight on Literacy, the Technology Ladder Grant and the Summer Reading Program Grant are in various stages of implementation.

No new business was considered by the Board.

Ms. Eversoll moved to adjourn at 6:22 pm. Mr. Kurtz seconded. All members voted in favor. **Motion carried.**

The next regular meeting will be Tuesday, July 16, 2024 at 5:30 pm.